Music Director
The Unitarian Church of Charleston currently supports an adult choir of 15-20 members, a children's choir led by volunteers, and occasional congregational and professional musicians.

Job Description
Requirements: A degree in Choral Conducting (or Music Major with choir emphasis) and/or Sacred Music, or comparable experience, as well as training and experience to carry out the duties below.
Responsibilities (Average 20 hours per week for 10 months of the year):
The Music Director at Unitarian Universalist Church of Charleston supervises the entire music program and the music staff of the church. The Music Director reports to and works collaboratively with the minister and is guided by the Chair of The Music Committee. Particular responsibilities include:
Worship
•Collaborate with ministers, lay worship service leaders, and other staff in the creation of worship services.
•Choose anthems and hymns, in consultation with ministers/service leaders.
•Arrange for musicians at alternate (non-choir) services. The choir traditionally sings all but one Sunday of the month, with exceptions for holiday and children's services.
•Communicate with organist/pianist about service plans, hymns, organ, choir and service music.
•Design and implement special musical worship services.
•Support and develop the experience of congregational singing.
Adult Music
•Encourage singers/musicians to join the Chancel Choir.
•Rehearse with Chancel Choir once a week, September – June and conduct choir on Sunday mornings. Apply knowledge of music theory, history, healthy voice technique.
•Recruit and prepare choir for special services, such as memorial services, installations, community memorial services, ordinations and other occasions, often requiring additional rehearsals.
•Serve as an important contact in church's pastoral ministry to the choir.
Children's and Youth Music
•Supervise or lead Chalice Choir and other children's/youth music leaders in development, planning and support of music program for young people.
•Recruit, encourage, and coach young musicians to provide music for worship services and other church events, including the annual scholarship competition for young musicians.
General
•Work with Music Committee and other church committees to plan programs and activities that will enrich congregational life and reach out into the community with music, including occasional classical musical concerts by professional musicians that support church outreach efforts.
•In collaboration with church staff and church leaders, cast a vision for the future of Unitarian Universalist Church of Charleston. Maintain contact with music colleagues in other churches and with the wider denomination through involvement in the Unitarian Universalist Musician's Network, American Choral Directors Association and/or other professional and denominational organizations.
• Work with volunteer musicians and singers to promote musical growth and development.
•Choose music and musical experiences that effectively and sensitively reflect the variety of Unitarian belief systems.
•Supervise, with Pianist/organist and Music Committee, the maintenance and tuning of the organ and the sanctuary and Gage hall pianos (including tuning, humidifier maintenance, etc.); set policies for their use.
•Complete monthly report and newsletter article, ensure church music website is updated, maintain music library, work with Music Committee to submit annual budget and work with the administrator on expenditures and budget updates, perform other administrative duties as required for music director.
•Continue professional development through membership in appropriate societies and attendance at professional meetings.